

S E C R E T

Approved For Release 2003/01/27 : CIA-RDP81-00755R000200140167-4

MEMORANDUM FOR: DIRECTOR OF TRAINING, CIA

VIA: Security Officer, CIA
Comptroller, CIA

SUBJECT: Request for Authorization of Funds for Non-CIA Training

25X1A

REFERENCE: CIA Regulation

authorization / Language

It is requested that funds be authorized for special schooling as outlined below. This training will enable the individual to better meet the requirements of his projected assignment and will therefore benefit the Agency.

25X1A9A

Name or Pseudonym: 		Status of Employee: Staff Employee	
Amount to be authorized: \$190		Subject to be studied: German	
School or Tutor: Berlitz School of Languages			
Location or Place of training: Washington, D.C.	Length of course: 45 hours	Hours per week: 2 or 3	
Reason existing facilities cannot be used: No existing evening facilities and Berlitz course specifically fits need.			
Responsible Div. or Branch Officer: Chief, 	Extension: 	Bldg: K	Room No. Initials 2108 T.P.S.

25X1

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Chief, Personnel and Training Division
Administration and Logistics Staff/OPC

25X1A9A

APPROVED:

DATE:
SEP 14 1951

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Security Officer

No security objections, provided cover is maintained.

25X1A9A

15 Sept 1951
19 Sept 51

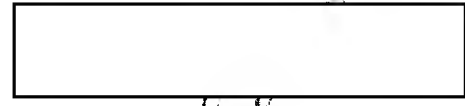
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OPC Form #208-A
13 Aug 51

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